

Email List Policy

Purpose

Subject to the rules of this policy, email discussion lists are an Internet resource provided by the Wisconsin Chapter of the AFCC. This list is a forum to facilitate the business of the Chapter and discuss issues or topics of interest to list members.

Specifically, these discussion lists provide a way for Chapter members to:

- share their collective professional knowledge and experience;
- promote conversation on subject matters related to the areas of practice of AFCC members;
- communicate notices of meetings and the functions of the Chapter and
- provide a resource for law-related professional referrals.

Access

Access to a email lists will be restricted to members of the Wisconsin Chapter of the AFCC and non-members approved by the Executive Committee.

Access to this email list may be denied or suspended in response to violations of this Email List Policy.

Guidelines

To facilitate the productive and professional use of email lists, participants are expected to follow these guidelines:

- Be relevant. Your questions and comments should relate to the areas of practice of AFCC members.
- Be concise. Keep paragraphs and messages short and to the point. Give your message a clear, concise subject line.
- Be civil. Do not post inflammatory messages. Personal attacks and diatribes are prohibited.
- No private discussions. Personal communications should be conducted by individual email, not on discussion lists.
- No inside references. Comments that can be understood or appreciated only by those who have information not commonly known to everyone on the list should be avoided.

Posting rules

Participants are required to follow these rules:

- This list is not to be used for commercial purposes and the advertisement or promotion of commercial products or services is prohibited.
- Solicitations for and endorsements of political candidates are prohibited.
- Requests for financial contributions to any non-AFCC entity are prohibited.
- Do not post copyrighted material without the permission of the copyright owner.
- Do not post any defamatory, abusive, threatening, offensive, obscene or otherwise illegal materials.
- Avoid personal anecdotes, disclosure of confidential information or anything that might result in an actual case being identified.
- Avoid discussion of individual professionals, especially court commissioners and members of the judiciary.
- The posting of false or misleading information is prohibited.
- Any attempt to tamper with or interfere with the operation of this list is prohibited.

Attachments and Forwards

Attachments are prohibited as a courtesy to email list members who are concerned about viruses, large file size, low bandwidth connections, and so on. Avoiding attachments reduces the risk of propagating computer viruses and reduces the chance of inadvertent copyright infringement. Forwards are strongly discouraged. As an alternative to attachments and forwards, refer to other useful online materials by providing a link to or the URL of those resources.

Automated Replies

If you use automated reply when away from your email, please unsubscribe to this list, then re-subscribe when you return to avoid the “echo” effect. Failure to do so can cause you to be deleted from this list.

Enforcement

The AFCC will monitor this lists for inappropriate postings through a moderator appointed by the President. The moderator shall have the following powers:

- Warn a member that a post was inappropriate or otherwise in violation of these rules
- In an urgent situation without time to consult the Executive Committee, suspend a member from the list pending determination by the Executive Committee
- Report to the Executive Committee any member who has been warned more than once with a recommendation that the member be further warned, suspend or permanently denied use of the list.