

A G E N D A

AFCC WI Executive Committee

May 1, 2013 6:00 P.M.

1. Membership Committee

a. Newsletter (Gloria)

i. Discussion with Dr. Kane

1. Format/Subject matter

a. (He has an article on Daubert)

2. Assistant editors (diversity)

3. Communication

4. Bios

b. Non agenda items

i. Lapsed member follow up

ii. Budget (Gloria)

2. Program Committee

a. WIPCOD (Dolores)

i. Promotional materials

b. Annual event (Dolores)

i. Lanterman 10/4/13

ii. Consideration of four subcommittees

1. Annual conference

2. Book Discussion

3. Current topic

4. Social

3. Membership Update

- a. Recruitment of volunteers (incl. finance (4-5 people - review fins, cmte contacts))**
- b. Coordinator of Silent Auction item**
- c. Designation of Website chair**

4. Treasurer Update

- a. Terminating the Founder's Club (Carlton)**

I. Association of Family and Conciliation Courts - AFCC

Wisconsin State Chapter – Board of Directors
Executive Committee Meeting

MINUTES – May 1, 2013

Present: in person

President: Mike Dwyer

President-Elect: Dolores Bomrad

Vice-President: Carlton Stansbury

Secretary: Josie Cusma

Treasurer: Christine Knudtson

Patrick Kane: Newsletter

Gloria Doyle: Membership Committee Co-Chair

Gregg Herman: “ “

Agenda:

Mike Dwyer prepared, distributed pre-meeting and we followed an agenda for the meeting.

Discussion and Decisions

1) Membership Committee (Gloria Doyle)

Newsletter:

Patrick Kane introduced himself to the executive committee and membership committee co- chairs.

Review of newsletter practices in other AFCC Chapters. Various chapters use conference summaries or articles, or “meet the board”, and pictures. A wide variety of chapters used their websites but did not use newsletters.

AFCC-WI can use the newsletter for outreach and for an electronic presence and reminder. Quarterly newsletters can then be archived on the website.

Suggestion was made for using 3 to 4 assistant editors to promote interdisciplinary diversity. Categories could include mental health, judicial, legal, court services, and other groups. Appendix I of the AFCC toolkit provides suggestions for different groups to include. There will be an outreach to AFCC-WI BOD members to write articles for the newsletter. Editors will be assigned pending outcome of another volunteer recruitment.

The newsletter subcommittee will run the first edition for July 30 by the executive committee. After that, the newsletter editor and committee will use their discretion

regarding publishing material. The newsletter will be published quarterly, starting with July 30, October 30, January 30 and April 30. Chris Knudtson will get the corrected emails for the AFCC-WI members to the BOD. Photos of events and possible search for a photographer for the newsletter committee will be explored. Budget for the newsletter committee will be put on the agenda for the next BOD meeting. \$150 was the suggested line item amount for the newsletter line item for the budget. Patrick has the use of secretarial time at his clinic thanks to the generous offer by Dr. Suzanne Drennan, owner of the Psychology Center.

Membership recruitment was discussed. There should be a position for membership recruitment on the membership committee. Appointment of this position will be made pending more results from the board volunteer recruitment. Mike will be arranging for a hospitality suite at WIPCOD for the purpose of recruiting new members and networking with current members. Refreshments and snacks will be planned. Mike will pay for these and then present receipt to the treasurer.

2) Program Committee Update

Dolores suggested that committee chairs submit committee reports to the exec committee in advance of the meetings.

WIPCOD: Volunteers for AFCC Committees will be recruited using membership interest forms provided by Dolores to Gloria. . 200 promotional brochures will be made available for our table at WIPCOD.

Consideration of 4 subcommittees, annual conference, book discussion, current topic, and social will be finalized by the committee chairs.

Possible Annual Event for October 4, 2013 at Country Springs in Pewaukee: Mark Lanterman, formerly of the FBI, will present on the topic of electronic communication/social media and custody studies. There is no cost for the speaker.

Suggestion was made that the process of final approval for annual event speaker/ event should include proposal for speaker and details to the exec committee for the first few events. Future annual events will be planned far in advance so prior approval of the exec committee is easier to obtain.

3) Membership Committee Update

AFCC-WI brochure was discussed and will be finalized and ready for WIPCOD. Comments for draft brochure will be finalized in the next

Recruitment of volunteers will include 4-5 people for the finance committee to review financials and to contact committees regarding budget. There should be at least one individual who can perform independent of the books. Exec committee will make a recommendation the BOD for the next meeting.

WIPCOD preparation tasks will include: brochures for AFCC-WI and AFCC brochures for membership, committee sign-up, and Family Court Reviews.

Sponsorships for future events will be discussed further in the future. This can be developed by subcommittees directed to the task.

Annual Meeting: October 4th meeting will include members meeting at noon and a BOD meeting in the morning. This will be an in person BOD meeting and directors are expected to attend. Details for annual meeting will be coming soon once finalized.

4) Treasurer Update: Founders Club is now closed with almost full participation by the BOD.

Respectfully Submitted by Josie Cusma, Secretary