

A G E N D A

AFCC WI Executive Committee

July 11, 2013 6:00 P.M.

1. Fall Conference Update

- a. Lanterman/Patchin 12/6/13
- b. Location
- c. Cost
- d. Publicity

2. Annual Meeting Update

- a. Members meeting at 12:30?
- b. Optional buffet lunch at noon
- c. BOD meeting after the program?
- d. Appointment of Nominating Committee

3. Membership Committee

- a. Newsletter status
- b. Lapsed member follow up/new member welcome - designation of responsible person

4. Program Committee Issues

5. Treasurer Update

- a. Committee Formation**
- 6. Founder's Club Certificate Approval**
- 7. Proposed Joint Meeting with the Inns of Court in 2014**
- 8. Designation of Chapter Rep to AFCC Conference in KC**

Association of Family and Conciliation Courts - AFCC
Wisconsin State Chapter - Board of Directors
Executive Committee Meeting

MINUTES - July 11, 2013

Present: in person

President: Mike Dwyer

President-Elect: Dolores Bomrad

Secretary: Josie Cusma

Treasurer: Christine Knudtson

Present: by phone

Vice President: Carlton Stansbury

Agenda:

Mike Dwyer prepared, distributed pre-meeting and we followed an agenda for the meeting.

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Discussion and Decisions

1. Fall Conference Update

- a. Lanterman/Patchin scheduled for December 6, 2013
- b. Location: Waiting on Delafield Brew Haus with space for up to 200.
- c. Consider capacity: Goal of 120 attendees.
- d. Cost: Final decision made to include lunch in the meeting. Non-members are invited to attend but not vote. Mike will finalize plans with Lynn. Discussion of cost options.
- e. Publicity to be discussed.

2. Annual Meeting Update

- a. Buffet lunch at noon
- b. Members meeting at 12:30.
- c. BOD meeting will be at 1pm.
- d. There will be new member electronic sign-up available at the meeting.
- e. Appointment of Nominating Committee: Beth Huebner, Mike Dwyer and Korey Lundin.

3. Membership Committee

- a. Newsletter status: Patrick Kane has a template that is ready to go. Discussion of editorial process for the first newsletter. Deb Hannegan of the State Bar was suggested for professional editing of the newsletter. Carlton will contact Deb.
- b. Lapsed member follow up/new member welcome: Mike will talk to committee chairs regarding appointment for these 2 positions.
- c. Membership needs to recruit website contact person.

- d. Mike Dwyer will be writing a letter for the newsletter. Future member welcome letters will be assigned to membership committee.
4. Committee Chairs will be notified of executive committee meetings in the future
In order to have chairs submit reports in advance.
5. Program Committee Issues: Already discussed in annual meeting and training update.
6. **Treasurer Update**
 - a. July 26th annual treasurer's call to AFCC . 2nd quarter financials completed. . 1023 application pending. Registration with State of WI in progress. Chris's office address will be used for financial correspondence.
 - b. Finance Committee Formation: Carlton and Chris, and Dennis Milbrath. Carlton will contact Dennis.
7. **Founder's Club Certificate Approval:** Becky presented different options for certificate design. Hotman Group will format the 41 certificates. Becky will send out drafts once roughed out to the exec committee. Josie and Mike will be signing the certificates as Secretary and President. The group gave a shout out to Becky and Carlton for all their time and effort in the creation of the certificates.
8. **Acknowledgement of Stafford and Boardman firms' contributions at the Annual Meeting:** They will receive honorary Founder's Club designation.
9. **Proposed Joint Meeting with the Inns of Court in 2014:** Details to follow.
10. **Designation of Chapter Rep to AFCC Conference in KC:** Shared Care is the topic. Leadership and Chapter Council meeting will be held in November. Dolores or Carlton will be considering attending the leadership conference.
11. **Discussion of dates for educational events to add to the AFCC website and newsletter:** Patrick Kane will be asked to include these events in the newsletter, namely the September 20, 2013 Washington County educational program on incarcerated parents.
12. 2014 Wipcod/ AFCC-WI educational event speaker options discussed.
13. List-serve issues discussed: Becky will analyze the reply response.
14. Acknowledgement of Lynn's wine basket donation at AFCC national meeting.
Reminder for reimbursement to be sent to Lynn.
15. BOD meeting scheduled for August 13th at 6pm.

Respectfully submitted by Josie Cusma, Secretary.