

A G E N D A

AFCC WI Executive Committee

September 11, 2013 6:00 P.M.

Black Kettle 8660 N 107th

1. Fall Conference Update

- a. Draft Brochure and Save the Date Notice attached**
- b. Video to Open the Topic**
- c. AFCC Approval**
- d. Publicity**
 - i. Save the date**
 - 1. on the website**
 - 2. responsibility for distribution**
- e. Signing Contracts**
- f. Other Program Committee Issues?**

2. Annual Meeting Update

- a. Members meeting at 11:30**
- b. Nominating Committee Update**
- c. Ipad availability for signing up**
- d. BOD Meeting**

3. Membership Committee

- a. Minutes of 8/28/13 Meeting (attached)**
- b. Newsletter status**
 - i. Resolution re: prior approval (Membership co-chairs?)**
 - ii. Designation of Carlton as exec liaison?**
 - iii. Professional editing**
- c. Still need lapsed member follow up/new member welcome - designation of responsible person**
- d. Josie is the person to check and respond to the "contact us" box on the website ?**
- e. Regional social event suggestion**

4. Treasurer Update

a. Resolution re Signing Contracts

5. Founder's Club Certificate Approval

6. Designation of Dolores as Chapter Rep to AFCC

Conference in KC

**Association of Family and Conciliation Courts – AFCC
Wisconsin State Chapter – Board Meeting: Executive Committee**

Minutes– September 11, 2013

Present: in person

President: Mike Dwyer

President-Elect: Dolores Bomrad

Vice-President: Carlton Stansbury

Treasurer: Chris Knudtson

Secretary: Josie Cusma

1. Fall Conference Update

- a. Draft Brochure and Save the Date Completed.
- b. Video to Open the Topic: Review of options for opening of program similar to the video from Commonsense.org from AFCC annual meeting. To date the AFCC video is not available to us.
- c. AFCC Approval: Pending , with APA approval finalized at the writing of these minutes.
- d. Publicity:
 - i. Save the date will be released as modified.
 1. On the website and listserv.
 2. Responsibility for distribution: Mike, Dane County Bar and Judiciary; Dolores, Commissioners, Ozaukee County; Carlton, Milwaukee Bar; Shari, WIPCOD; Josie, CFLCW .
 3. Lynn will be informed of the groups receiving the save the dates.

2. Annual Meeting Update

- a. Members meeting to be held at 11:30.
- b. Nominating Committee Update: Discussion of process and tasks, including need for nomination of officers .
- c. Ipads and laptops will be made available for membership signup.

- d. BOD Meeting will follow.
- 3. Membership Committee
 - a. Minutes of 8/28/13 Meeting (attached)
 - b. Newsletter status
 - i. Resolution re: prior approval before publishing
 - ii. Designation of Carlton as exec liaison.
 - iii. Professional editing confirmed.
 - c. Membership Committee Structure: 3 tasks assigned to membership committee to include: (1) membership report, lapsed and new; (2) new member contact; and (3) website contact to be forwarded to an email of member for follow up.
 - d. Membership report committee members responsible for the lapsed member follow up/new member welcome – need to be appointed.
 - e. Josie will contact B to have website “contact us” forwarded to her email.
 - f. Membership should also be collecting data for the future events and outreach.
- 4. Treasurer Update
 - a. Resolution re Signing Contracts: to be made available for next BOD meeting.
- 5. Founder’s Club Certificate Approval: Carlton will follow up and finalize list of recipients with Becky at his office.
- 6. Dolores will be the Chapter Rep to the AFCC Conference in Kansas City.