

**WISCONSIN CHAPTER OF THE ASSOCIATION OF FAMILY AND  
CONCILIATION COURTS  
MINUTES OF THE MARCH 3, 2016 MEETING OF THE EXECUTIVE COMMITTEE  
MEETING HELD VIA TELECONFERENCE**

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**Officers Present:** Lynn Galbraith-Wilson, president; Beth Huebner, president-elect; Josie Cusma, vice-president; Korey Lundin, secretary; Christine Knudtson, Treasurer

**Others Present:** Gloria Doyle; David Joanis; Carlton Stansbury, past president; Toni Vacca; Thomas Walsh; Graham Wiemer

**Meeting Notice:** Proper Notice of the Meeting was given on January 26, 2016.

A quorum was present.

1. **The meeting was called to order at 4:03 p.m.**
2. **Approval of Minutes:** Board Committee Meeting Minutes from October 2, 2015 were distributed with the Agenda prior to the meeting. Christine moved for approval of the minutes, Beth seconded the motion, and the minutes were approved.
3. **(1) Executive Committee Report.** Minutes from the February 8, 2016, Executive Committee were distributed prior to the meeting.  
**(2) Finance Committee Report**
  1. Chris reported the current chapter bank balance is \$21,895, which includes transactions through the end of 2015.
  2. Chris has previously sent out the 2016-17 budget. If anyone still needs a copy, e-mail Chris.
  3. Chris is looking for someone to take on the role of Treasurer from her in approximately 2 years. If anyone is interested, e-mail Chris.
  4. Signature for the chapter's bank account will need updated

to include the president, past-president, and treasurer. Chris will ensure the updates are made.

5. Carlton and Chris are preparing the annual report. Chris will e-mail the completed report and the approved 2016-17 budget to the board.

**(3) Officers and Directors Liability Insurance Status.** Lynn update the board on plans to obtain this insurance. The AFCC is not pursuing a group policy for chapters, and so Lynn will be contacting individual companies to obtain quotes; she expects the insurance may cost between \$400-3000 per year.

**(4) Program Committee Updates.**

1. Beth reported on plans for the September 16, 2016, educational event with Dr. Ben Garber. Plans are for the event to be videotaped.
2. With Beth moving to president, Sally-Anne Danner will be the co-chair of the program committee in 2016, the co-chair in 2017.
3. Kylee Ernst will be the co-chair with Sally-Anne in 2017.
4. Lynn reported on an offer Marsha Kline Pruett has made to chapters to speak. Her fee is \$1,600, however, she will reduce the fee by \$160 for each new AFCC member the chapter gets to join (ten new members would therefore result in no speaking fee). She has offered to speak on four different topics. The board discussed plans to take her up on this offer with an event in January-March of 2017.
5. Ben Garber has offered to put on another presentation for the chapter in Door County. Beth will follow up with him about potential dates.

**(5) Membership Committee Updates.**

1. Graham reported on the Annual Membership Meeting set for June 17, 2016. The event will be similar to last year's event and will feature a panel discussion by chapter members who attended the annual AFCC conference in Seattle. Korey will be

arranging for speakers for the panel discussion.

2. Graham reported on plans to hold a social event following the April 28, 2016, panel discussion in Washington County on child specialists.

3. Lynn requested the Membership Committee be in charge of contacting chapter members who are no longer active.

**(6) Newsletter Editor.** Lynn reported on the need for new editor of the newsletter. A discussion was held and Lynn will reach out to Ken Waldron to see whether he would be interested and available to step into the role.

**(7) Chapter Counsel Liaison Report.** Beth had no updates for the Board.

**(8) Website.** Josie is looking for someone to assist her with the chapter website. Lynn will send out an e-mail request to the chapter membership soliciting volunteers.

**4. New Business**

**(1)** Lynn requested the committees provide lists of all committee members by March 31, 2016.

**(2) AFCC Seattle Conference**

1. Chris made a motion for the chapter to purchase a pre-paid hotel room for the 2017 AFCC annual conference, not to exceed \$2500 to be auctioned off at the silent auction in Seattle. Korey seconded the motion and the motion was approved.

2. The chapter has a \$300 certificate for scholarships to the conference. E-mail Lynn for details.

**5.** Meeting adjourned at 5:06.

Submitted: Korey C. Lundin, secretary