

**WISCONSIN CHAPTER OF THE ASSOCIATION OF FAMILY AND  
CONCILIATION COURTS**  
**MINUTES OF THE JUNE 15, 2016 MEETING OF THE EXECUTIVE COMMITTEE**  
**MEETING HELD VIA TELECONFERENCE**

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**The meeting was called to order at 12:04 p.m.**

**Officers Present:** Lynn Galbraith-Wilson, president; Beth Huebner, president-elect; Josie Cusma, vice-president; Korey Lundin, secretary; Christine Knudtson, Treasurer

**Others Present:** Dolores Bomrad; Sally-Anne Danner; Carlton Stansbury, past president; Graham Wiemer

**Meeting Notice:** Proper Notice of the Meeting was given on May 16, 2016. A quorum was present.

1. **Approval of Minutes:** Executive Committee Meeting Minutes from February 8, 2016, were distributed with the Agenda prior to the meeting. The only correction to the Minutes was the correction of the spelling of Chris Knudtson's last name. With that change, Chris moved for approval of the minutes, Beth seconded the motion, and the minutes were approved.
  
2. **a. Membership Committee Report**
  - i. **Annual Membership Meeting.** Korey reported on the plans for the panel for the June 17, 2016, Membership Meeting. The panel for Friday includes Lynn, Ken Waldron, Tiffany Highstrom, and Sue Bronson. **Action Item: Korey will submit a request for approval of CLE credits for the meeting.**
  - ii. **Reservations for Annual Membership Meeting.** Josie updated the committee on the registration numbers for the June 17<sup>th</sup> meeting, and she expects a total attendance of approximately 30-35 members.

- iii. **Other Membership Events.** Graham updated the committee on the Membership Committee's plans. An informal get together was held following the Washington County child specialist meeting in April. The Membership Committee will be meeting again in the near future to plan for events.
- iv. **Membership Retention.** Lynn reported on the most recent chapter member numbers. We gained 5 new members and lost none, and are on good shape.

**b. Program Committee Report**

- i. **Annual Education Event.** Beth reported on the plans for the September 16, 2016, event with Dr. Ben Garber. Approximately 20 people are registered so far. **Action Item: Beth will send out a checklist of the next steps to be taken before the meeting.**
- ii. **March 1, 2017, Presentation.** Lynn reported on the plans for the March 1<sup>st</sup> event with Marsha Kline Pruett. The event is tentatively scheduled to take place at the Wisconsin Club in Milwaukee. There are four program ideas for us to choose from for Marsha to present at the event. Carlton will be having a meeting next week to further plan the event.
- iii. **WIPCOD.** Chris reported on the attendance at the co-sponsored event at WIPCOD. Attendance was not as high as some years, but was good.

**c. Treasurer's Report.** Chris reported on what has been accomplished since the last meeting. The signature cards for the bank accounts have been updated. Our 990-N form is completed and has been accepted. The consensus via e-mail had been for the chapter to continue its non-profit status. The paperwork for this has been completed and filed. The chapter's bank account currently stands at \$23,365, and this includes 1<sup>st</sup> quarter dues received from the parent organization. There will be a call for chapter treasurers on July 19, 2016, with the parent organization which Chris will be participating in.

**d. Newsletter.** Lynn reported on the newsletter. She asked Ken Waldron to be the editor and he accepted. The first issue under his lead has come out and a second issue will come out in mid-August.

**e. AFCC Regional Meeting.** Dolores reported on the plans for the November, 2017, regional meeting in Milwaukee. Marquette University is working on a paper/project for the meeting focusing on family dispute resolution in Wisconsin.

**f. Website.** Josie is still looking for someone to assist with maintenance and updating the website. Requests will be made for assistance at the June 17 board meeting and membership meeting.

**g. Nominating Committee.** Carlton has sent out the report for the nominating committee which will be addressed at the June 17 meetings. The board will elect the officers on June 17, and the membership will elect the board on June 17.

**h. Scholarship Donation.** Lynn reported on the donation made last year to the parent organization in the amount of \$300. This will be addressed at the June 17 board meeting.

3. **Next Meeting.** Lynn will send out an e-mail request with potential dates for the next Executive Committee Meeting the week of September 12, 2016.
4. **Other.** Dolores reported on the parent organization Chapter Committee meeting. There are new chapters in the work in Maryland, Georgia, and British Columbia. There are discussions about regional chapters consisting of multiple states. The Chapter Committee does recommend chapters archive past brochures of events.
5. Meeting adjourned at 12:59pm

Submitted: Korey C. Lundin, secretary