



**THE WISCONSIN CHAPTER OF THE ASSOCIATION OF FAMILY AND  
CONCILIATION COURTS**

**EXECUTIVE COMMITTEE MEETING**

June 12, 2019 @ 12:00 Noon

**Officers present:** Christine Knudtson (President), Sally-Anne Danner (President-Elect), Thomas Walsh (Vice- President), Josie Cusma (Past-President), Daniel Bestul (Co-Treasurer), Nina Bartell (Secretary)

**Agenda:** Administrative Assistant contract:

In anticipation of this meeting, Chris provided attachments including information received from Bob and Le Jordan, owners of Communicators of Wisconsin (COW), a company that provides administrative services to non-profits, as well as a copy of a proposed contract outlining specific services as well as optional financial services available:

**Discussion Points:**

**Cost:** Proposed annual cost for services: \$6,000. While this is \$2400 more annually than the \$3600 previously paid for Administrative Services, there was Exec Committee consensus that this represented a fair and reasonable price for the support services listed. Moreover, it was determined that this is well within the means of the current AFCC-WI budget.

**Advantages:** Discussed by all officers present:

- 1) This is a professional organization with an excellent reputation and a working history with some AFCC officers in other similar organizations.**
- 2) It is support that we need so as not to over-burden Executive Committee and Board members, and to encourage additional volunteer participation**

- 3) It represents a more efficient, organized, and centralized process especially for financial matters, membership databases, organizing educational events, etc
- 4) It has the ability to be flexible with services as AFCC-WI grows and continues to develop

No disadvantages were offered.

**Motion:** A motion was made by Dan Bestul to recommend to the AFCC-WI Board (June 26, 2019) that we contract with Communicators of Wisconsin (COW) for Administrative Services. It was seconded by Tom Walsh and unanimously agreed to by the Executive Committee.

Prior to the Board meeting, Chris agreed to continue her communication with the Jordans to clarify some aspects regarding the contract and the accompanying administrative services. This additional information will be forwarded to Board members before or at the next meeting.

**Next Meeting of the Executive Committee:** July 17, 2019 @ Noon - Telephonic

Meeting adjourned at approximately 12:30.

Respectfully Submitted,

Nina Bartell, Secretary