



**THE ASSOCIATION OF FAMILY AND CONCILIATION COURTS
WISCONSIN CHAPTER**

**MINUTES of the
Executive Committee Meeting
August 18, 2021**

The meeting was called to order at 12:00 Noon via Zoom

Officers Present: Shelby Brandsma (President), Daniel Bestul (President-Elect), Korey Lundin (Vice-President), Lynn Galbraith-Wilson (Treasurer), and Nina Bartell (Secretary)

Also Present: Sally-Anne Danner (**Chair**, Past President, Nominating Committee) and Christine Harness (**Chair**, Program Committee)

Agenda:

1. General Information Updates provided by Shelby:
 - a. Ken Walden is stepping back as editor of the AFCC-WI Newsletter – he has indicated that he will facilitate the smooth transfer to the next editor. The need for the newsletter editor will be raised for suggestion and recommendation at the next Board meeting, scheduled for Wed. Aug. 25 at noon.
 - b. Board member Heidi Gahr has indicated her need to resign. We appreciate her service to AFCC-WI.
 - c. COW appears to be refusing access to the proprietary information regarding the AFCC-WI list serve in response to their termination in June. Shelby is seeking assistance from the Executive Board and possibly our new administrator, Brian Jansen to address this situation. Shelby will check with former president Christine Knudtson to see what information she might have. Sally Danner is also hopeful that she may have pertinent records. We all agreed that COW is acting unreasonably and unprofessionally in this regard. We remain hopeful that we can receive the information we need for the Listserve and membership information and develop a more secure and better transition system for passwords, data collection, and Chapter communications.
2. Executive and Board of Directors – Nominations presented by Committee Chair Sally Danner – (Committee report previously provided by Shelby). She noted that several people are rotating off the Board and several have been nominated for Board membership. With respect to the officers, the current slate is accepted except for Korey Lundin who declined to serve as president-elect because of his other professional responsibilities. As such, some additional modifications are needed to complete the nominations process for next year. Shelby and Sally have agreed to discuss the situation in the near future.
3. Annual Conference – Educational Event scheduled for September 29, 2021:
Christine Harness presented the updates:
 - a. While the in-person conference we scheduled was well-intentioned and based on the available pandemic information in June of 2021, the newest information reflects an unfortunate and dangerous trend of infection in our area. Our utmost concern is the safety of our colleagues and attendees, and based on this we will recommend to the Board for approval the transition of this educational event from in-person to virtual. Although we are disappointed, we believe we will still be able to produce a quality program.

- b. In order to make the transition of our educational program from in-person to virtual a number of tasks will need to be accomplished including:
- i. An agreement with Delafield hotel to defer charges for this year with the expectation that next year (2022) we will again attempt to hold our conference/educational event in this hotel and conference center.
 - ii. A revised speaker contract reflecting the revised parameters
 - iii. Ascertaining any fee modifications for the conference (the Executive Committee did not recommend any changes)
 - iv. Making sure we have the IT support we need to produce this conference virtually.
 - v. Delivering the revised conference information to potential professional groups colleagues and attendees (marketing) as accurately and efficiently as possible.
 - vi. It was also suggested that instead of combining the educational event with the annual membership meeting, we would postpone the annual meeting to an agreed upon date in October. Our hope and desire remain for an in-person event. Lynn reminded that this should be scheduled soon as this meeting is important and necessary to our ongoing Chapter affiliation to the National Organization. Shelby agreed to circulate options for October – November to the BOD.

Next meetings currently scheduled:

Board of Directors Meeting: **Wednesday, August 25, 2021 @ Noon by Zoom**

Meeting adjourned 1:00 pm

Respectfully Submitted,

Nina P. Bartell. AFCC-WI Secretary