



**THE ASSOCIATION OF FAMILY AND CONCILIATION COURTS  
WISCONSIN CHAPTER**

**MINUTES of the  
Executive Committee Meeting  
August 30, 2021**

**The meeting was called to order at 11:30AM via Zoom**

**Officers Present:** Shelby Brandsma (President), Daniel Bestul (President-Elect), Lynn Galbraith-Wilson (Treasurer), Christine Harness (Program Committee), and Nina Bartell (Secretary)

**Agenda:**

To make final decision about how best to convert our annual conference from in-person to virtual.

1. Rachel from OFW will be assisting with virtual production both of the conference itself and the annual membership/meeting with the BOD during the lunch hour.
2. To recommend a plan regarding electronic registration and payment as now the conference will be virtual. Historically, payments for educational events have been received by check and mailed in registration.
  - a) Lynn indicated that there are approximately 30 registrants to determine whether any refunds or cancellations are being requested due to the change in conference format.
  - b) Options for electronic registration were considered including PayPal and Event Bright, but time is running too short to solidify an option.

Proposed by Christine:

Options would be discussed with the Board to reconsider the issue of using an electronic form of fee collection.

- This requires a BOD discussion and vote.
- The BOD meeting commenced at 12:00PM on August 30, 2021 via Zoom

**Next meetings currently scheduled:**

Board of Directors Meeting: **Wednesday, August 30, 2021 @ Noon by Zoom**

Meeting adjourned 12:00 pm

Respectfully Submitted,

Nina P. Bartell. AFCC-WI Secretary